



**Richmond FC  
Public - Board Meeting Minutes  
January 18, 2018**

Present: Carlos Carvalheiro-Nunes, Bill Barrable, Steve Hood, Don Jenkins, Mark Fletcher, Mike Fletcher, Mary-Anne Humphrey, Fred Weill, Jasmin Ma, Terry Dowle, Cristina Carvalheiro-Nunes, Emad Ghashghaee, Danny Lam, Chris Parry, Tania Webster, Rein Weber, Liz Needham (for 1<sup>st</sup> item, Treasurer's Report)

Agenda accepted as circulated.

October public board minutes were accepted as circulated.

**Treasurer's Report**

RFC book keeper, Liz Needham was present for the Treasurer's Report to answer any questions. November and December financial statements were circulated in advance of the meeting. Coast Capital bank statements were not circulated.

Net income to date is down from last year this time. This is mainly due to not increasing fees for 2017/2018, \$20 discount for returning players, addition of Assistant Technical Director salary and registration down by 150 players. Overall RFC is still in the positive.

**MOTION:**

Mike Fletcher moved and Don Jenkins seconded that the November and December financial statements be accepted as circulated.

**CARRIED**

**Technical Report**

Steve noted that Richmond FC is at 91% coaches certified (100% for U5-U8) for Club Charter requirements. January 2018 U9-U12 Learn to Train was cancelled by BC Soccer as only 8 registrants and need 10 to run course. This would have certified 5 more RFC coaches. Chris Venditti has stepped away from U5-U8 program as planned now that all coaches have been certified. In-house U5-U8 certification with BC Soccer Learning Facilitator is working well. Unfortunately cannot do for U9-U18 certifications.

2018-2019 evaluations have started. Solid registrations for evaluations. Going in-season across the board for all age groups. Meeting with staff coaches and volunteer coaches. Looking to assign 2018-2019 Technical Lead/Staff Coaches for each age group by end of January.

Will be going to Blair for Elementary School Program. Have reached out to Hamilton Elementary school in east Richmond. Will get back to us after staff meeting. Discussed how better to promote – went through the school district as requested but did not get any queries from schools. All contacts with schools have been through personal connections. James Evison was supposed to be lead on this initiative but with his departure back to England in September have been unable to find a replacement. Discussion about going to district PAC meetings which are autonomous to school district as well as Principal's meeting.

Discussed delivering spring league programming in the Hamilton/East Richmond area. Definite value to having our programming located in East Richmond, but going to look at an after school program with the elementary school. To discuss.

BCCSL will continue to go through growing pains as 2018/2019 will absorb Metro Select League and girls leagues. Looking at over 800 teams in the BCCSL. Will also see an increase in fee per team entry into League. League itself will now have multiple paid positions.

### **Strategic Planning**

Bill reviewed live strategic plan document. Still in need of a Treasurer, difficult role to fill. Liz Needham is attending board meetings for Treasurer's report to answer any questions. At this point, need some outside help to focus on what the key items in strategic plan should be. Going to investigate having Paul Varian of Capitus Consulting, who ran BC Soccer's Technical Director Diploma course, to assist RFC with strategic plan.

### **Metro Select Report**

Carlos attended MSL rep meeting. Major discussion was about discipline. No concerns about Richmond teams, but League-wide running ahead of last season on yellow and red cards.

### **Technical Advisory Committee Report**

Met briefly before board meeting and will continue after. Terry raised concern about lack of involvement from parent coaches when RFC staff coaches are out. Would like to see them engage more, For further discussion on how better to facilitate/encourage.

### **Provincial A Cup**

Mike has held two committee meetings already – RFC and RGSA. Planning committee meeting with BC Soccer on January 28 (9am-2pm). Next committee meeting is February 1.

Minoru facility does not look like it will be complete by Provincials. City has suggested bringing in portables, canopies, etc...

### **Miscellaneous Updates**

Michael Rubenstein has resigned. His ongoing Thursday night work schedule makes it impossible for him to attend board meetings.

Concussion Protocol presentation in November was a disappointment. Two parents showed up. Session with UBC's Dr. Naznin Virji-Babul and Dr. Shelina Babul. Presentation was excellent and reviewed why RFC not moving forward with baseline testing program anymore.

Kidsport banquet in February. All nine RFC spots have been allocated.

RSA has received an application from BC Chinese Soccer Federation to become an Associate Member of BC Soccer. Will need to meet the RSA membership requirements.

### **MOTION:**

Carlos Carvalheiro-Nunes moved and Mike Fletcher seconded that Richmond FC endorse the BCCSF BC Soccer Associate Member application as it relates to RSA.

### **CARRIED**

Richmond Sports Awards – nominations are needed. By January 31. Application is online at Richmond Sports Council website. Banquet is April 26.

Whitecaps Night – Richmond FC has submitted 3 games choices for a Club Night for the 2018 MLS season. Waiting to hear back. Choices were Saturday nights or Sunday afternoons.

Meeting adjourned: 8:42pm. Next Meeting is Thursday February 15, 2018.