



Date \_\_\_\_\_

To Whom It May Concern:

The Richmond FC (formerly Richmond Youth Soccer Association) is a community based sports organization that provides soccer programs to youth in Richmond. As stipulated by the BC Soccer Association, our governing body, we require all volunteers to complete a criminal record check.

\_\_\_\_\_ (applicant to fill in name in front of detachment staff)  
has applied to volunteer with our Association.

Please send any correspondence related to this matter to:

Bill Barrable  
Richmond FC - Risk Management Director  
7511 Bamberton Court  
Richmond, BC  
V7A 5C4

If you have any questions or concerns in regard to this matter please call 778-834-7972.

Thank-you for your time.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tania Webster', is written over a light grey rectangular background.

Tania Webster  
Administrator  
Richmond FC