



ANNUAL GENERAL MEETING
May 29, 2017
City of Richmond, Council Chambers

2016/2017 AWARDS NIGHT RECIPIENTS (presentations took place prior to AGM starting):

Patrice Sarrazin Award (Most Outstanding Select Player) – Talvinder Jagde (U18 Metro)
Jordan Yttri Award (District's Most Outstanding Goalie) – Daniel Judkowicz (U18 Metro)
Jim Lamond Award (Most Outstanding Adult Player) – Adam Nishi (The Graduates)
Charlie Mead Award (Most Sportsmanlike Team) – U18 Bronze Fury
Bradley Nielsen Award (Team award for "Determination") – U18 Metro United
4-District League Pioneer Award (Recognizing Outstanding Volunteer Contribution) – Paul Lambranda

ANNUAL GENERAL MEETING:

**All AGM documents were circulated out to club members and posted on the website in advance.

Board member present: Rein Weber, Fraser King, Terry Dowle, Carlos Carvalheiro-Nunes, Chris Parry, Dan Brodie, Jasmin Ma, Mike Fletcher, Don Jenkins, Mark Fletcher, Mary Anne Humphrey, Bill Barrable

Board member regrets: Wayne Fraser, Aditya Kaushik

Guests: Bill McNulty (City of Richmond Councillor), Liz Needham (Richmond FC Book Keeper), Tania Webster (recorder)

Life members: Jim Lamond, Doug Long, Don Jenkins, Mike Fletcher

Call meeting to order at 7:42pm. Quorum: 45 members

Agenda

Motion:

Bernie Koestlmaier moved and Jon Ellis seconded to approve the agenda as circulated.

Carried

2016 AGM Minutes

Motion:

Fraser King moved and Terry Dowle seconded that the minutes of the 2016 AGM be approved.

Carried

Director Reports, Audited Financial Statements and 2017/2018 Proposed Budget

Director reports, audited financial statements and 2017/2018 proposed budget were made available prior to the meeting on the Richmond FC website.

MOTION

Dan Brodie moved and Carlos Carvalheiro-Nunes seconded that the 2016/2017 Reports be accepted as presented.

CARRIED

MOTION

Chris Parry moved and Mike Fletcher seconded that the 2016/2017 Audited Financial Statements prepared by Sanders, Russell & Company be accepted as presented.

CARRIED

Q: equipment budget – what equipment is being purchased?

A: Includes uniforms which is bulk of budget.

Q: Program expenses went from \$10,000 to \$60,000.

A: On par with previous years, just better allocations to correct accounts.

Q: Increase in registration/online fees?

A: In correlation to increase in player registration and more programming options.

Q: Increase in audit, administration and legal?

A: part of on-going legal suit filed by former coach. Book keeper salary is captured there as well (which is new) as is referee scheduler and field scheduler which are all paid positions.

Suggestion: Chart of financial data, to show changes.

MOTION

Mike Fletcher moved and Chris Parry seconded that Sanders, Russell & Company be appointed auditor for the 2017/2018 season.

CARRIED

2017/2018 Budget

MOTION:

Chris Parry moved and Carlos Carvalheiro-Nunes seconded that the 2017/2018 budget be accepted as presented.

CARRIED

Q: Ratio of revenue to expenses compared to another club? 61% going to admin/training and development?

A: number skewed a bit because we are not increasing registration fees for 2017/2018 and are providing a \$20 discount (so this will be less revenue) plus the addition of Assistant Technical Director to the budget. Steve is also trying to develop more of the younger age coaches so having them out more.

Q: Do we do performance reviews for staff?

A: Yes, Steve and Admin staff goes through performance review with Board. Feedback also reflected in year-end surveys. Steve also conducts performance reviews with staff coaches. One staff coach (James Evison) did his own coach survey feedback mid-way with his team. Was well-received by team and will likely encourage all coaches to do this. He took feedback and made the remainder of season reflect the feedback.

Q: Are we using pro/paid coaches too much?

A: parents are asking for paid coaches rather than volunteer.

Q: Of the TD budget what is the percentage of technical training for coaches?

A: Feedback this past season is volunteer coaches want to be more involved at session with t&d staff. Will look forward to meet that request. Club Charter and CSA – mentor coaches working with the volunteer coaches, this is how we are building out club. As an example – will ask the volunteer coach to create the session plan. Looking to also run Friday night coaching clinics – wanted to do last season, but Steve ended up having to coach a team with the last minute withdraw. 44% coaches certified at start of year at end of year is 89%.

Q: \$134,000 deficit budget?

A: one year blip.

Q: Do we get money back from closed fields?

A: No we do not get money back. We get a field credit to future bookings.

Q: Why are we spending \$134,000 in a deficit budget?

A: Gaming has said we need to spend money in savings or we jeopardize not getting grant in future.

Q: Do we have plan to save up for items?

A: We have some ideas of things we'd like to save for, but nothing concrete that we could allocate to Restricted Funds. Can only save in Restricted Funds with a purpose. Strategic plan also identified a number of areas but need board members to materialize.

Q: Does Gaming give you a number you can have?

A: Yes, not more than 50% of operational costs.

Special Resolutions:

The board presented 5 housekeeping special resolutions to bring Richmond FC in line with BC Soccer for Club Charter status.

Special Resolution 1 – For Consideration

CONSTITUTION AMENDMENT

Article 1 – (Name) The Board of Directors moves to amend article 1 (name) as follows:

Existing Article 1 – (Name) This Society shall be known as the Richmond Youth Soccer Association, hereinafter referred to as the Association.

Proposed Article 1- (Name) This Society shall be Richmond Youth Soccer Association, operating as Richmond Football Club (Richmond FC), hereinafter referred to as the Association.

Rationale If the club is operating as Richmond FC, then the bylaws need to reflect this.

Special Resolution 2 – For Consideration

BYLAW AMENDMENT

Part 4 – GOVERNMENT The Board of Directors moves to amend PART 4 GOVERNMENT as follows:

Existing

Part 4 – GOVERNMENT The Association shall be administrated by the Board of Directors and abide by the rules of the bylaws of the B.C. Youth Soccer Association to the extent that they do not conflict with the Bylaws of the Richmond Youth Soccer Association.

Proposed

Part 4 – GOVERNMENT The Club shall be a Member of Richmond Soccer Association, which is a member of the British Columbia Soccer Association and shall be subject to the published Bylaws, Rules and Regulations in declining order of authority of the following governing organizations: 1. FIFA 2. The Canadian Soccer Association 3. British Columbia Soccer Association (“BCSA”) 4. Richmond Soccer Association 5. Richmond Adult Soccer Association

Rationale Currently we have no affiliation noted in our bylaws under “Government” In order to gain Club Charter Standard 1 Club in 2017 and becoming a Standard 3 Club within the next few years we need to bring our bylaws inline with BC Soccer’s rules and regulations.

Special Resolution 3 – For Consideration

BYLAW AMENDMENT

Part 11 – AUDIT The Board of Directors moves to amend Part 11 - AUDIT as follows:

Existing Part 11 – AUDIT

The Association books shall be audited once a year by the independent audit, prior to the Annual General Meeting. The auditor shall be a person who is: (a) a member, or a partnership whose partners are members, in good standing, of the Canadian Institute of Chartered Accountants or the Certified General Accountants Association of British Columbia; or (b) certified by the Auditor Certification Board establishes under the British Columbia Company Act.

Proposed Part 11 –

AUDIT The Association books shall be audited once a year by the independent audit, within 30 days of the Annual General Meeting. The auditor shall be a person who is: (a) a member, or a partnership whose partners are members, in good standing, of the Canadian Institute of Chartered Accountants or the Certified General Accountants Association of British Columbia; or (b) certified by the Auditor Certification Board establishes under the British Columbia Company Act.

Rationale This change is needed to become compliant with BC Soccer, club financial statement requirements.

Special Resolution 4 – For Consideration

CONSTITUTION AMENDMENT

Article 2 – (Purposes) The Board of Directors moves to amend article 1 (name) as follows:

Existing Article 2 – (Purposes) The Purposes of the Association are: (a) To foster, develop and govern the game of soccer among Youth and Mini Players residing within the City of Richmond. (b) To develop a sportsmanlike attitude at all times. (c) To raise funds for the Association by donations or otherwise, and to invest any funds so raised. (d) To create a capital fund to accumulate funds to be invested in capital facilities such as fields, buildings, and permanent equipment for use in furthering the purposes of the Association

Proposed Article 2 – (Purposes) The Purposes of the Association are: (a) To foster, develop and govern the game of soccer among those Players residing within the City of Richmond. (b) To develop a sportsmanlike attitude at all times. (c) To raise funds for the Association by donations or otherwise, and to invest any funds so raised. (d) To create a capital fund to accumulate funds to be invested in capital facilities such as fields, buildings, and permanent equipment for use in furthering the purposes of the Association

Rationale This change is recommended by BC Soccer to reflect all participants in the game of soccer within the City of Richmond.

Special Resolution 5 – For Consideration

BYLAW AMENDMENT

Part 13 – AMENDMENTS The Board of Directors moves to amend PART 13 Amendments as follows:

Existing Part 13 – AMENDMENTS 33. (The Association shall be administered by the Board of Directors and abide by the rules of the bylaws of the B.C. Youth Soccer Association to the extent that they do not conflict with the Bylaws of the Richmond Youth Soccer Association.

Existing Part 13. - AMENDMENTS

(a) Any member wishing to propose a change or amendment to the Constitution and By-Laws must do so by a notice of motion In writing to the Association By April 1st of each year preceding the Annual General Meeting. Copies of all proposed amendments or changes shall be circulated to the members at least fourteen (14) days prior to the Annual General Meeting; (b) Change or amendments to the Constitution or By-Laws may also be made at any time at a special General meeting of the Association. Thirty (30) days notice of motion of any proposed changes or amendments must be given in writing to the Association. The Association will then give each member thirty (30) days notice of such Special General Meeting. (c) Alterations, amendments or additions to the Constitution and By-Laws shall be made only by a Special Resolution.

Proposed Part 13. - AMENDMENTS

(a) Any member wishing to propose a change or amendment to the Constitution and By-Laws must do so by a notice of motion In writing to the Association By April 1st of each year preceding the Annual General Meeting. Copies of all proposed amendments or changes shall be circulated to the members at least fourteen (14) days prior to the Annual General Meeting; (b) Special General Meeting a) Special General Meeting of the Club: i) may be called by the board by its own motion, or ii) shall be called by the Board upon receipt of a written request submitted to the Club by registered mail, certified mail, trace mail, courier service, hand delivery, fax or e-mail, signed by Members representing not less than ten percent (10%) of the voting membership, setting out the items of business to be conducted at the special General Meeting. (c) Alterations, amendments or additions to the Constitution and By-Laws shall be made only by a Special Resolution.

Rationale The current Constitution and By-Laws does not state how a special general meeting can be called or who can call it. In the process of applying for Charter 1 status, BC Soccer made the association aware of this oversight and recommended using the BC Soccer's Constitution & Bylaws Template for Clubs wording which is what is submitted for amendment.

MOTION:

Rein Weber moved and Fraser King seconded to accept all 5 Special Resolutions as presented.

DEFEATED

MOTION:

Terry Dowle moved and Dan Brodie seconded that Special Resolution 1 be accepted as presented.

CARRIED

MOTION:

Jon Ellis moved and Terry Dowle seconded that Special Resolution 2 be accepted as presented.

CARRIED

MOTION:

Chris Parry moved and Fraser King seconded that Special Resolution be accepted as amended in Part A to read "CPA (Chartered Professional Accountants of Canada".

CARRIED

MOTION:

Carlos Carvalheiro-Nunes and Dan Brodie seconded that Special Resolution 4 be accepted as presented.

CARRIED

MOTION:

Danny Cabral moved and Carlos Carvalheiro-Nunes seconded that Special Resolution 5 be accepted as presented.

CARRIED

Elections:

The board thanks Wayne Fraser (Treasurer) and Aditya Kaushik for their time and dedication to the club.

MOTION:

Rein Weber moved and Carlos Carvalheiro-Nunes seconded that the following 8 nominees be appointed by acclamation for two-year terms – Rein Weber, Dan Brodie, Cristina Carvalheiro-Nunes, Bill Barrable, Fred Weill, Danny Lam, Michael Rubenstein, Terry Dowle.

CARRIED

New Business:

Comment - Control costs with more volunteers – have all volunteers set-up with practice plans that they can run without paid staff coaches.

Status of Clubhouse – started discussion in October 2014. Council agreed unanimously to build. The Minoru facility took over. September 2015 sat down with architects and got building plan. January 2016 – sat down with sports council and city reps and other beneficiaries and invited West Richmond Community Centre. Two level clubhouse with large patio around. 7200 sq feet. Left with Parks and Rec to prepare and to date have not been put forward by Parks and Rec. Originally build cost \$350/sq ft, then \$500/sq ft and now City quoting \$1000/sq ft. No progress but Mike Fletcher continues to shepherd the project. Problem hosting BCSA/CSA sanctioned events because we don't have the club house facility. Have met with Joe Peschasilido for federal funding (Canada's 150) for new construction projects.

Q: When will Boyd be resurfaced.

A: City has said 2019.

Q: Sponsorship for Boyd clubhouse?

A: looking at sponsorship on a more club-wide perspective. Hopefully by fall can have something to send out to local businesses.

Q: more prepared for the winter- indoor bookings, school gyms, futsal?

A: yes we are working with a plan B.

Q: Assessment of players..... mid-season would be helpful.

A: yes looking to make some changes, first year of in-season evaluations. Looking to move to some personal meetings.

Strategic plan – will be circulated out to the membership shortly.

Motion:

Fraser King moved and Dan Brodie seconded to adjourn the 2017 AGM at 9:36pm

Carried